

WWCA- Facts Management  
Tuition Payment Preference Form  
“Green Form”  
2017-18

Please fill in the information, check off your choice for payment method, sign this form, and **return to WWCA by Friday, May 5**. Your timely cooperation is appreciated.

Parent/Guardian's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Student(s) Name \_\_\_\_\_

**Tuition for 2017-2018 school year will be paid by:** (check one)

\_\_\_ **Option #1** Single payment in full by June 1<sup>st</sup>. **Payment is made directly to WWCA** and entitles you to a 3% discount on total amount.

\_\_\_ **Option #2** FACTS monthly payment plan. Payments are budgeted over an 11-month plan starting in July-May. Payments are made on 5<sup>th</sup> or 20<sup>th</sup> of the month via automatic bank drafts. (Select 5<sup>th</sup> or 20<sup>th</sup> **circle one**) There is a yearly \$45 administration fee processed by FACTS for use of this option.

\_\_\_ **Option #3** FACTS monthly payment plan budgeted over 11 months via credit card. (Master Card, American Express, Discover) There will be a yearly \$45 administration fee processed by FACTS for this option and you will be responsible for a small monthly convenience fee determined at the time of account activation. **If you choose this option, WWCA will send you a card with instructions on how to activate your account.**

***Returning Parents:***

If you have no changes to your banking information from last year, all you need to do is choose your option above and return this form. FACTS and WWCA will reactivate your account electronically. (no paper renewal form needed). If you have a banking change, please call the office with the change of account numbers.

Check this box if you have changes to your account for option #2 (Call WWCA with details)

***New Parents for 2017-2018***

Parents choosing **Option #2** will be sent a **FACTS Automatic Tuition Payment Agreement Form**. The form must be filled out and returned to WWCA. (Deadline date TBA)

Parents selecting **Option #1** must bring/send full payment directly to **WWCA by June 1**. If full payment is not received by June 1, parents will need to enroll in option #2 or #3.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date